

THE CAPE CANAVERAL LADIES

MINUTES

OF FEBRUARY 29, 2016

The Cape Canaveral Ladies had their second meeting on Monday, February 29, 2016 at 2:00 P.M. at the home of the Chairman, Cozette Merritt. Eight of the charter members and sixteen new members were present. The Chairman brought the new members up to date on the purpose of the organization and scheduling of volunteers at the Cape Canaveral National Cemetery (CCNC). As a rule the interments will be Monday through Friday only (9 A.M. to 3 P.M) with possible catch up dates on Saturday if there has been a holiday during the week. There are anywhere from 4 to 12 interments daily. We need at least one person each day to cover each funeral. It was noted if the volunteer cannot meet her scheduled day, it is up to her to find her replacement and inform the Scheduling Chairman. Schedules were passed out and almost every day is covered by at least one person and some by two.

The Chairman went over the newly written By-Laws covering the duties of the officers and talked about the necessary training day at the VA Clinic in Viera. She will obtain the necessary application form and email information for all members to sign up for the monthly day available. She also reported we have already received a grant from MOAACC for \$700 and are pursuing grants from IRCC and anyone who might have a Golf Cart to donate for moving from one interment area to another. We will also need Walkie Talkies to communicate with the CCNC office during the day in case of schedule changes. We have received quotes from three printers for the necessary cards needed to present to the next of kin at each event. At this time, one of our new members, Debbie Colangelo said she was a graphic designer and could design the cards and find a printer at a reasonable price who guarantees the print job. The Chairman also suggested the membership could make suggestions about the expressive phrase we should put on the inside of the card.

Debbie Colangelo also volunteered to develop and maintain our new website to be called CapeCanaveralLadies.org, for free. Diane Baxter offered to fill the position of Corresponding Secretary. We are still in need of a Vice Chairman and a Scheduling

Chairman to make a call each day to the CCNC and in return call or email the schedule to the person who is presiding the following day.

We discussed the necessity for tasteful clothing necessary for the task our Ladies will be doing. We will wear a suit, either with skirt or slacks and a white blouse. The suit color may be black, navy or gray. Shoes should be black or navy with no open toes. We will locate a patriotic scarf that each volunteer can purchase. Also a flag pin and a Cape Canaveral Ladies name tag will be worn on the left lapel. If a raincoat is worn, it should be navy or black as well as any umbrella. In the summer the jacket may be removed if the blouse has at least elbow length sleeves. Also a tasteful sun hat in black or neutral is permissible.

There are no dues to become a member of The Cape Canaveral Ladies, and other than your own clothing items the only thing we ask you to supply is a box of envelopes (4" X 6") each year for the sympathy cards we will have printed to present to the next of kin.

The Chairman closed by reminding everyone, if they belong to other organizations like American Legion, Political groups or Social groups, please show our flyer and encourage them to donate to our cause or join to help out by attending our military service members or dependents last rites as members of Cape Canaveral Ladies.

Our next meeting will be March 28, 2016 at 2:00 P.M. at Chairman Cozette Merritt's at 2738 Trails at Hidden Harbor, Merritt Island, FL 32952. Telephone 321 452 7200.

Respectfully submitted,

Ruth Oblack for Gail Holder

Secretary